

Status Serial Register Page Report

Menu Option: Pub ST Serial Register Page

Purpose: This report returns all the data for a Status case. The Serial Register Page Report offers the capability to request Serial Register Pages with three options: Individual Serial Number(s), New Format Serial Entry, and Other Query Parameters.

Note: The data in the Report Database is updated nightly.

Selection Criteria: The criteria input for the report is found in the Public Status Reports menu grouping from the Reporting Application.

The report criteria are set up under three groupings:

Individual Serial Number(s)	requires the user to manually format the number, which means counting out the spaces between the prefix and the number
New Format Serial Entry	provides separate columns for the Geo State, Land Office, Prefix, Serial Number, and Suffix
Other Query Parameters	provides a variety of selection options including Admin State, Case Type, County, Meridian/Township/Range, Meridian/Township/Range with Multiple Sections, Geo State, District, Field Office, Customer Name, Admin Agency, Action Code, Action Date, Document Category, Document Number, and Geographical Name

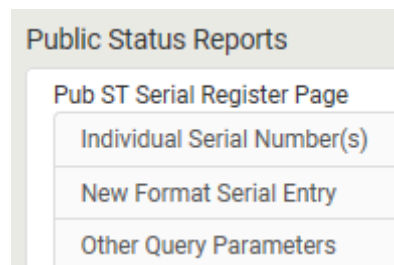
Serial Number Format: The format for entering Case Recordation Serial Numbers is as follows:

Geo state 2 characters	Land Office 4 characters right padded with spaces	Prefix 1 digit zero or space	Number 6 digits left padded with zeros	Suffix 2 characters or digits padded with spaces or zeros	Case Part 2 characters or digits padded with spaces or zeros
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Refer to more detailed Serial Number information on [pages 7 and 8](#).

Procedure

1. Select **Pub ST Serial Register Page** from the reporting menu.
2. Select an option: **Individual**, **New Format**, or **Other Query Parameters**.

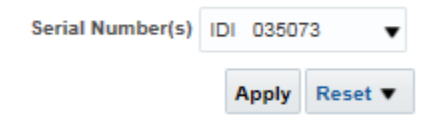


Note: Criterion identification procedures for each grouping are provided under headings in the order that they appear in the criterion pane.

Identify Report Criteria

Individual Serial Number(s)

3. Enter the exact Serial Number in the Serial Number text box. It must have the correct spacing.
4. Click **Apply**.



A screenshot of a web form. It features a dropdown menu labeled "Serial Number(s)" with "IDI 035073" selected. Below the dropdown are two buttons: "Apply" and "Reset".

TIP: To select multiple Serial Numbers, enter them separated by a Semicolon in the text box.

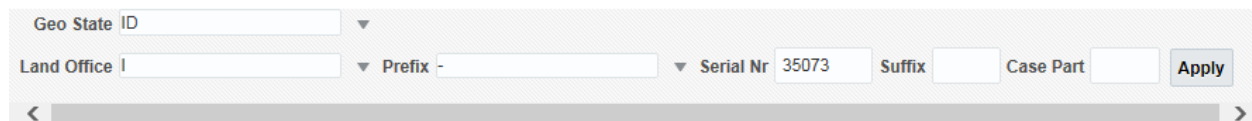
Note: If the Apply button is disabled, click outside the Serial Number(s) text box to enable it.

When the processing is complete, the report will appear in the report frame.

OR

New Format Serial Entry

3. Select the two-character **Geo State** in the first text box.
4. Select the **Land Office** in the second text box.
5. Enter a zero in the **Prefix**, (if applicable).
6. Enter the **Serial Number**, (preceding zeros will be filled automatically).
7. Enter the 2-character alphanumeric code for the **Suffix**, (if applicable).
8. Enter the 2-character alphanumeric code for the **Case part**, (if applicable).
9. Click **Apply** to run the report.



A screenshot of a web form titled "New Format Serial Entry". It contains several input fields: "Geo State" (dropdown), "Land Office" (dropdown), "Prefix" (text box with a hyphen), "Serial Nr" (text box with "35073"), "Suffix" (text box), and "Case Part" (text box). An "Apply" button is located to the right of the "Case Part" field. Below the form is a horizontal scrollbar.

Note: If the Apply button is disabled, click outside of the text box to enable it.

When the processing is complete, the report will appear in the report frame.

OR

Other Query Parameters

In the Other Query Parameters option, **Admin State** is Mandatory.

In addition, **you MUST choose ONLY ONE**, either MTRS or MTR or County.

All other criteria are Optional.

Admin State	All	▼
MTRS1 08 0010N 0010W 001		
MTRS2		
MTRS3		
MTR1 08 0010N 0010E		
MTR2		
MTR3		
Geo State	All	▼
County	All	▼
Office	All	▼
Agency		
Document Category	All	▼
Document Number		
Geographical Name		
ST Casetype Lookup	All	▼
CaseType Condition	begins with	▼
Case Type		
To Case Type		
Action Date		📅
To Action Date		📅
Action Code	All	▼
Remarks Conditions	Contains	▼
Action Remarks		
Customer Name		

3. Select the two-character **Admin State** in the first text box.

4. Enter the Meridian Township Range Section (**MTRS**) in the proper format.

OR Enter the Meridian Township Range (**MTR**) in the proper format.

MTRSs must be entered as: (For more information on entering MTRSs, [click here.](#))

2 digits for Meridian, Space, 5 digits for Township, Space, 5 digits for Range, Space, and 3 digits for Section.

For example to enter T1N, R1E, section 1, in Idaho, you would enter 08 0010N 0010E 001.

MTRs must be entered as: (For more information on entering MTRs, [click here.](#))

2 digits for Meridian, Space, 5 digits for Township, Space, 5 digits for Range.

For example to enter T1N, R1E in Idaho, you would enter 08 0010N 0010E.

OR Select the **County** from the drop down menu. If possible, choose only one.

5. Select a **Geo State** from the drop down menu (if applicable).

6. Select the District or Field **Office** in the second text box (if applicable).

7. Enter an Admin **Agency** (if applicable).

8. Select a **Document Category** from the drop down menu (if applicable).

9. Enter a **Document Number** (if applicable).

10. Enter a **Geographical Name** (if applicable).

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, YOU WILL NOT GET ANY DATA RETURNED.

Note: The **ST Casetype Lookup** is provided for your assistance in finding a Case Type.

11. Select a **CaseType Condition** appropriate for your query (if applicable).

The default is “**begins with**”.

12. Enter the **Case Type** below the Condition. If the Condition is **begins with**, you can enter the first two, three, four, or all six digits of the Case Type (if applicable).

13. If the Condition is **between**, enter the second Case Type in the **To Case Type** text box (if applicable).

14. Enter an **Action Date** in the text box or select it from the Calendar (if applicable).

15. Enter a second Action Date in **To Action Date** for a date range (if applicable).

16. Select an **Action Code** from the drop down menu (if applicable).

17. Select a **Remarks Condition** from the drop down menu (if applicable).

The default is “**Contains**”.

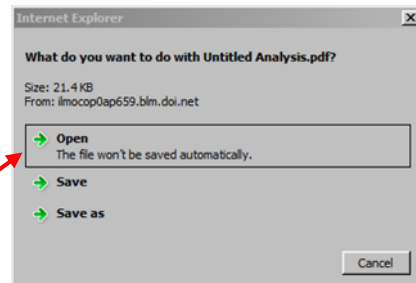
18. Enter a portion of the **Action Remarks** appropriate to the Condition (if applicable).

19. Enter a **Customer Name**, last name first if a private individual (if applicable).

20. Click **OK** to run the report.

Note: If the **OK** button is disabled, click outside of the text box to enable it.

Then if you are using Internet Explorer (IE) for your browser, the IE dialog box opens.



Click on **Open**.

When the processing is complete, the report will appear in the report frame.

PUB_ST_SRP

BUREAU OF LAND MANAGEMENT
STATUS
(MASS) Serial Register Page

Run Date/Time: 11/8/2017 17:17 PM

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01 05-20-1862;012STAT0392;43USC161
Case Type 251101: HE ORIGINAL

Serial Number
IDB--- 0 010141----

Mer	Twp	Rng	Sec	SType	SurNr	Suff	NE NNSS EWWE	NW NNSS EWWE	SW NNSS EWWE	SE NNSS EWWE	Acreage	County	District/ Field Office	Mgmt Agency
08	0010N	0010E	001	A			---X	---	---	X---	80.000	ADA	FOUR RIVERS FIELD OFFICE	PRIVATE LANDS
08	0010N	0020E	008	L	5		---	--X-	---	---	42.040	ADA	FOUR RIVERS FIELD OFFICE	PRIVATE LANDS
08	0010N	0020E	008	L	4		---	-X-	---	---	42.200	ADA	FOUR RIVERS FIELD OFFICE	PRIVATE LANDS

164.240

Document Category	Doc ID	Geographic Name
PATENT	568607	

Agency	Agency_Text

US Rights_Cd	US Rights Txt	Exception
942	DITCHES OR CANALS	

Data Element No 1	Supplemental Data 1	Data Element 2	Supplemental Data 2

Act Date	Act Code	Action Txt	Action Remarks
2/12/1917	879	PATENT ISSUED	

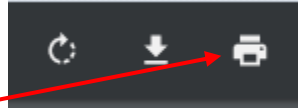
NO WARRANTY IS MADE BY BLM FOR USE OF THE DATA FOR PURPOSES NOT INTENDED BY BLM

Print Report

When Using the Chrome Browser

To print the report, hover your mouse over the dark section above the report.

The first tool will rotate the report, the second will download, and the third will print the report.




Click on the Printer icon. Set up the print options that you want and then click on Print.

Print

Total: **1 sheet of paper** (2 pages)

Print Cancel

Destination  HP OfficeJet 3830 serie...
[Change...](#)

Pages ☒ All
☐ e.g. 1-5, 8, 11-13

Copies

Color Black and white

Scale ☒ Fit to page

Options ☒ Two-sided

[+ More settings](#)

[Print using system dialog... \(Ctrl+Shift+P\)](#)

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
STATUS

(MASS) Serial Register Page

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Run Date/Time: 11/9/2017 14:42 PM

01 06-25-1910;036STAT0847.

Case Type 231104: WDL-PUBLIC WATER RESERVE

Serial Number
IDI--- - 035073----

Mer	Twp	Rng	Sec	SType	SurNr	Suff	NE ENWE EVER	NW ENWE T-SH	SW ENWE ALLE	SE ENWE ST-L	Acreage	County	District/ Field Office BIRDS OF PREY NCA	Mgmt Agency BUREAU OF LAND MGMT
08	0010S	0010E	001	1		08	OF-E	VERY	-SPR	ING-	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		07	WITH	IN-O	NE-Q	UART	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		02	DIVI	SION	-OF-	VACA	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		03	UNAP	PROP	RIAT	ED,U	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		06	WATE	R-HO	LE-A	ND-A	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		05	CONT	AINS	-A-S	PRIN	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		04	PUBL	IC-L	AND-	IN-I	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
08	0010S	0010E	001	1		09	HOLE	-LOC	ATED	J---	0.000	ADA	BIRDS OF PREY NCA	BUREAU OF LAND MGMT
0.000														

Document Category	Doc ID	Geographic Name
EXECUTIVE ORDER	04171926	
Agency	Agency_Text	

NO WARRANTY IS MADE BY BLM FOR USE OF THE DATA FOR PURPOSES NOT INTENDED BY BLM

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
STATUS

(MASS) Serial Register Page

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Run Date/Time: 11/9/2017 14:42 PM

US Rights_Cd	US Rights Txt				Exception			
Data Element No 1	Supplemental Data 1			Data Element 2	Supplemental Data 2			
2520	MIN_SEGR	OMM	CLSD-EXCP METALIFRUS MING					
2571	SURF_SEGR	ALL	SURFACE ESTATE CLOSED	2536	NUM_DESIG	107		
2537	NUM_TYPE	PWR	PUBLIC WATER RESERVE					
2683	SUPP_PURP	253	WATER SUPPLY					
Act Date	Act Code			Action Txt	Action Remarks			
4/17/1926	240			PUBLISHED	43FR00000;			
4/17/1926	317			ORDER ISSUED				

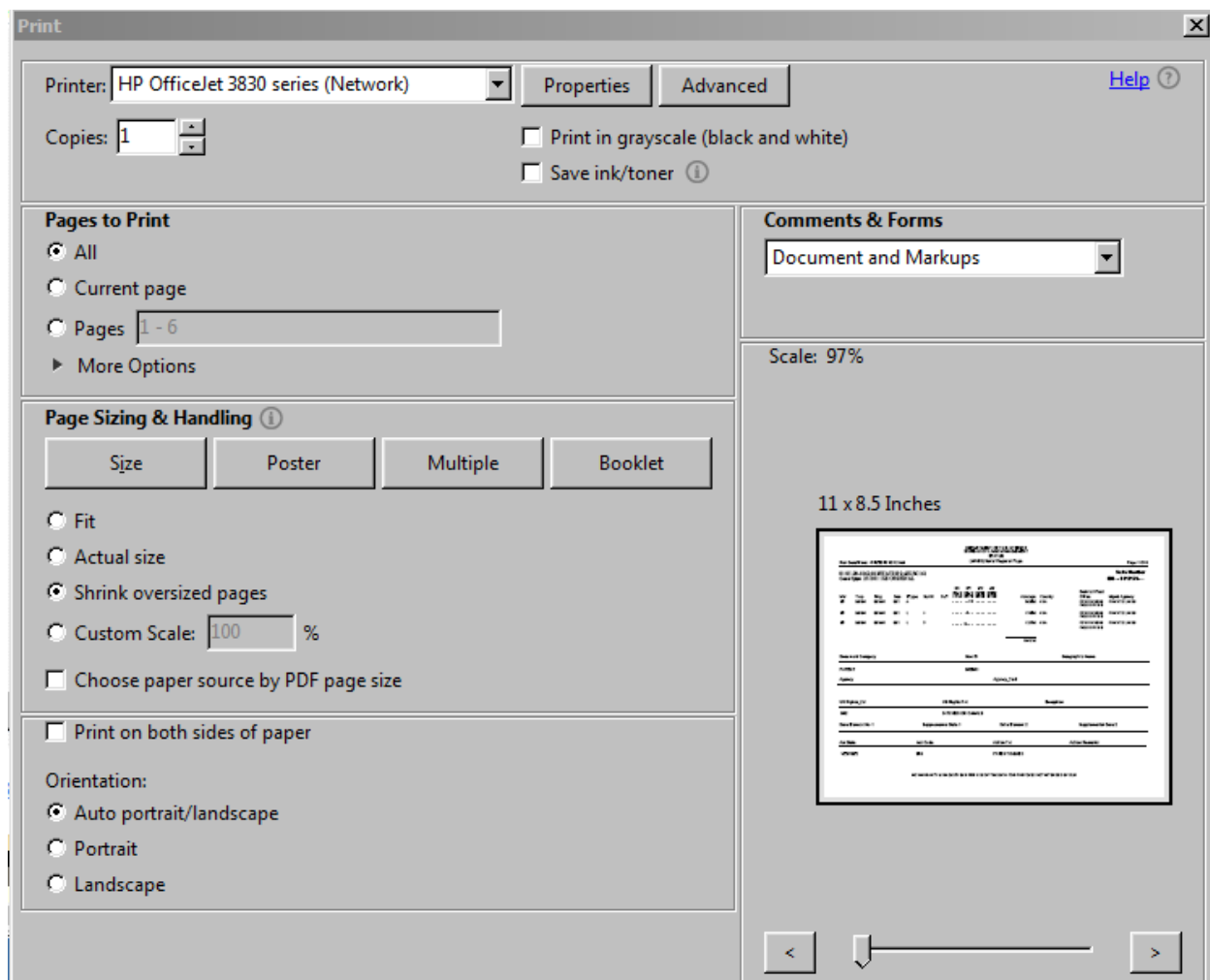
When Using the Internet Explorer (IE) Browser

To print the report, hover your mouse over the top of the report.

The first tool will save the report, the second will print, the third and fourth will zoom out and in, and the fifth will open the report in adobe reader.



Click on the Printer icon. Set up the print options that you want and then click on Print.



LR2000 Serial Number Format for Reports

To enter a serial number when running reports or a Serial Register page in the Reports Database, remember there are up to **six (6) fields to address**:

Geo State: (alphabetic 2-character field) Enter the **Geo State** in positions **1** and **2**.

Land Office: (alphabetic 4-character field) Enter the **Land Office** with **spaces** filling any unused positions.

Prefix: (numeric 1-character field) position 7 of the Serial Number. Enter **zero** or **a space** if none. If the serial number does have a Prefix, it is always a zero.

Serial Nr: (numeric 6-character field) any unused positions will left zero fill automatically.

Suffix: (alphanumeric 2-character field) enter **alpha character** or **number** or leave **blank** if none.

Case Part: (alphanumeric 2-character field) enter **alpha character** or **number** or leave **blank** if none.

NOTE: For **Status** cases use **zeros (0)** in the **Serial Nr field ONLY**, elsewhere use **SPACES**.

STATUS SERIAL NUMBER FORMAT		
^ Represents a space		
CR/Status Serial Number	Entered into LR2000	Comments
AZA 12345	AZA^^^^012345	Serial Number without prefix
COC 0 4	COC^^^^0000004	Serial Number with prefix
UTSL 0 12345	UTSL^^0012345	Serial Number with prefix
UTSL 0 123456	USTL^^0123456	Serial Number with prefix
MTM 12345 FD	MTM^^^^012345FD	Serial Number with alpha suffix
CACA 12345 01	CACA^^^^01234501	Serial Number with numeric suffix
OROR 12345 09	OROR^^^^012345^^09	Serial Number with numeric case part
IDI 12345 AA	IDI^^^^012345^^AA	Serial Number with alpha case part
IDI 12345 01 AA	IDI^^^^01234501AA	Serial Number with suffix & case part
IDIDAA 0 123456 PT 01	IDIDAA0123456PT01	Serial Number with prefix & suffix & case part

STATUS SERIAL NUMBER

New Format

(17 Characters)

GEO		LAND		OFFICE		NO		SERIAL NUMBER					SUFFIX		CASE	
ST		Prefix		Prefix									NO		Part #	
—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
A	Z	A					0	1	2	3	4	5				
C	O	C				0	0	0	0	0	0	4				
U	T	S	L			0	0	1	2	3	4	5				
U	T	S	L			0	1	2	3	4	5	6				
M	T	M					0	1	2	3	4	5	F	D		
C	A	C	A				0	1	2	3	4	5	0	1		
O	R	O	R				0	1	2	3	4	5			0	9
I	D	I					0	1	2	3	4	5			A	A
I	D	I					0	1	2	3	4	5	0	1	A	A
I	D	I	D	A	A	0	1	2	3	4	5	6	P	T	0	1

Appendix 1

1. To select an **MTR**, click on the dropdown to specify the **Meridian Township Range**. Meridian Township Range drop-down lists will be limited to the Admin State and/or Geo State that you selected previously.

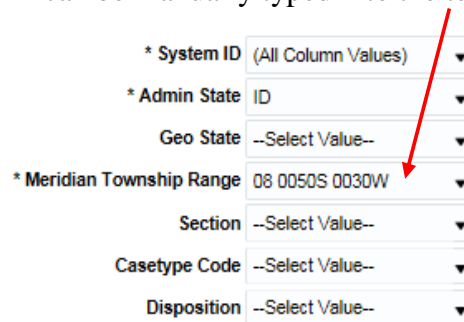
MTR must be entered as:

2 digits for Meridian, Space, 5 digits for Township, Space, 5 digits for Range.
For example to enter T1N, R1E in Idaho, you would enter 08 0010N 0010E.

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, NO DATA WILL BE RETURNED.

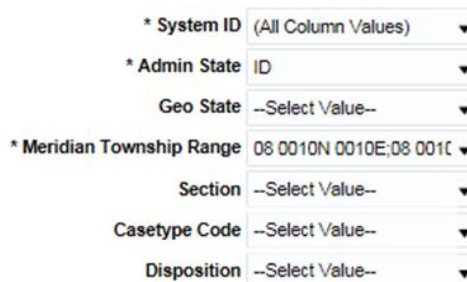
There are several ways to select/enter the MTR:

- A. The MTR can be manually typed into the text box.



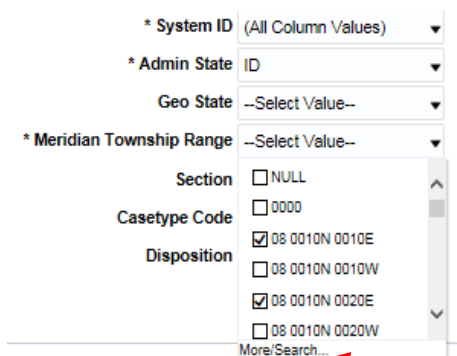
A screenshot of a web form with several dropdown menus. The dropdown for '* Meridian Township Range' is open, showing the value '08 0050S 0030W'. A red arrow points to this dropdown menu. Other dropdowns include '* System ID' (All Column Values), '* Admin State' (ID), 'Geo State' (--Select Value--), 'Section' (--Select Value--), 'Casetype Code' (--Select Value--), and 'Disposition' (--Select Value--).

Multiple MTRs can be entered separated by a **Semicolon** with no spaces.



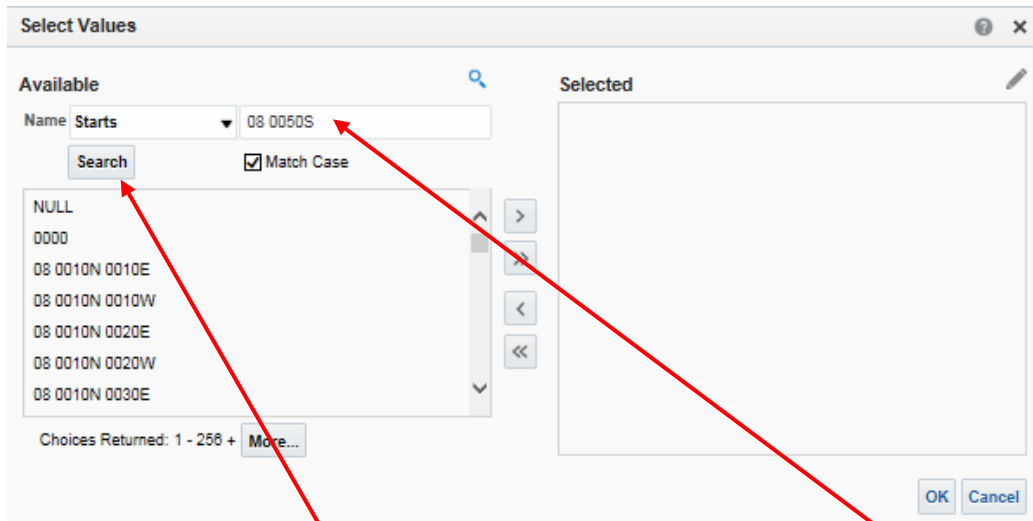
A screenshot of the same web form as above. The '* Meridian Township Range' dropdown is open, showing the value '08 0010N 0010E;08 0010N 0010W'. This indicates that multiple MTRs can be entered separated by a semicolon.

- B. The MTR(s) can be selected from the Choice List.

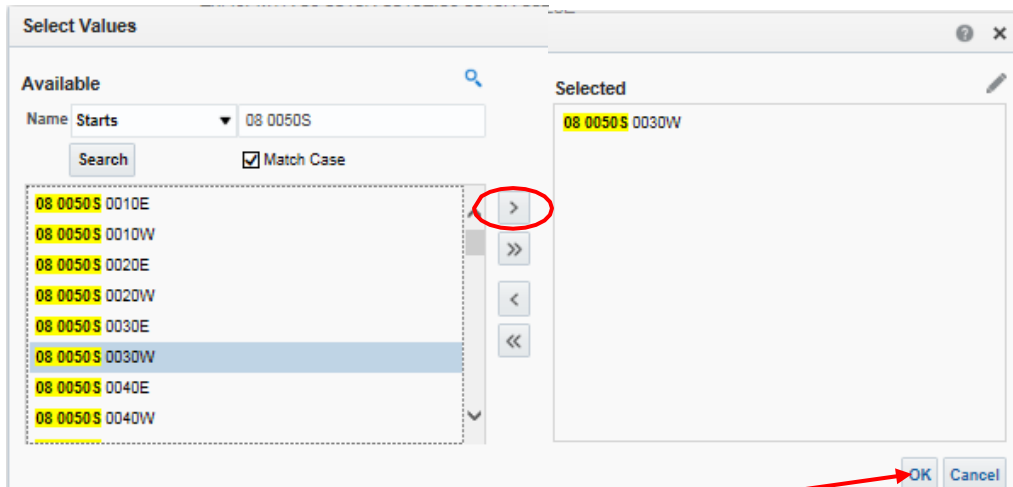


A screenshot of the web form with the '* Meridian Township Range' dropdown open. Below the dropdown, a choice list is displayed with checkboxes next to various MTR values. The values are: NULL, 0000, 08 0010N 0010E (checked), 08 0010N 0010W, 08 0010N 0020E (checked), and 08 0010N 0020W. At the bottom of the list is a link that says 'More/Search...'. A red arrow points to this link.

If the MTR you are looking for is not listed, click on **More/Search**.

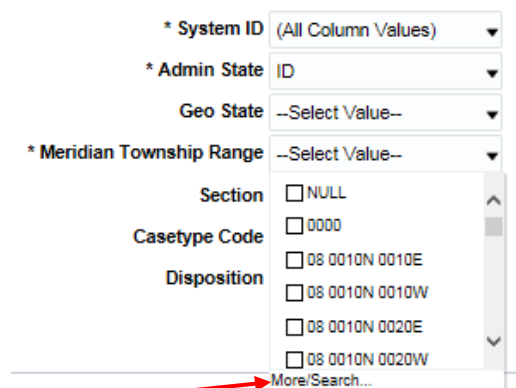


Choose the operator you would like and then type in the MTR in the **text box** to the right of the operator. Then click on **Search**. For example: **Starts** (Begins with) and **08 0050S**

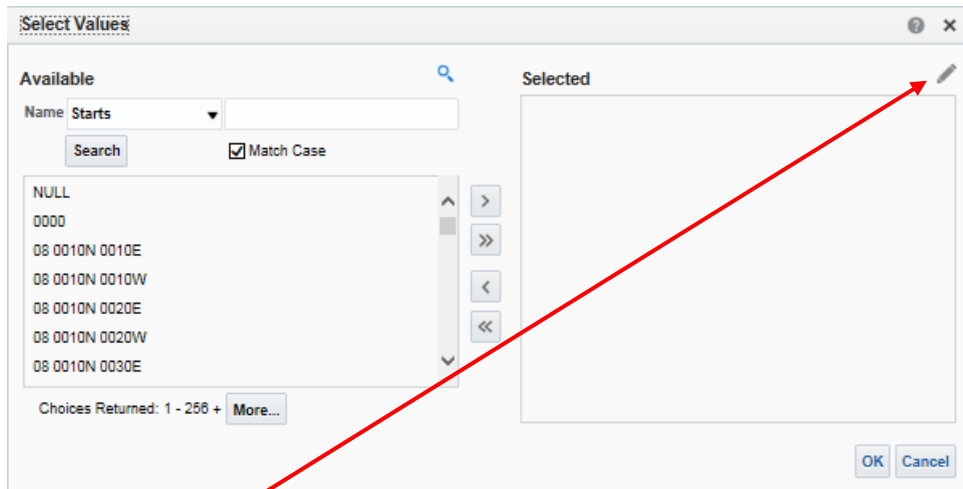


Select the MTRs you want and click on the **single right arrow** to move them to the **Selected** pane. Then click **OK**.

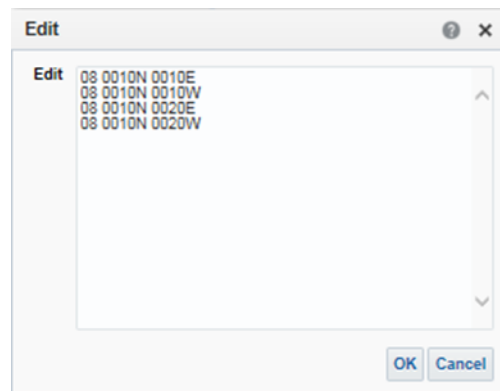
C. The MTR can be entered using a properly formatted pre-prepared list (without any Semicolons). This list can be a **text file**, **spreadsheet**, or **word document**. To do so:



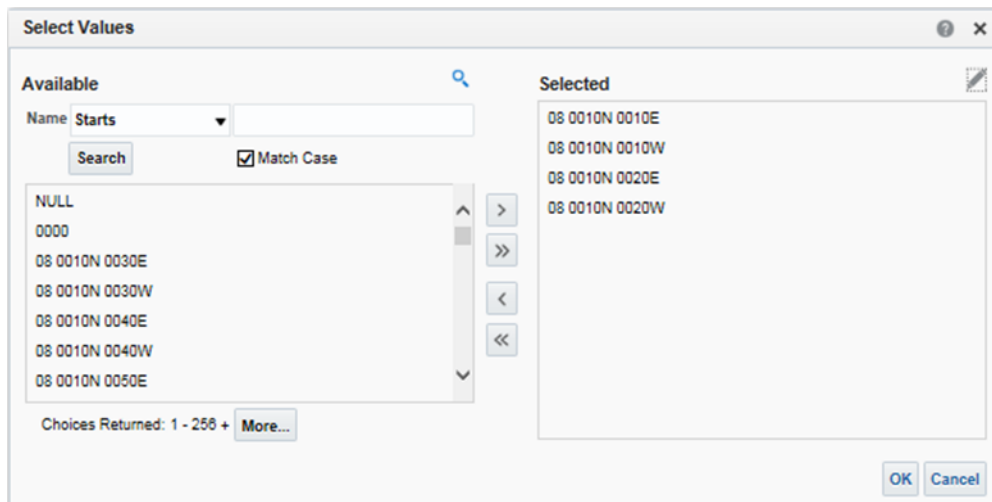
Click on **More/Search** in the Meridian Township Range choice list.



Then click on the **Pencil** icon in the upper right corner..



Then you can **Copy and Paste** the list of MTRs into the Edit box and click on **OK**.



And click on **OK** again

* System ID	(All Column Values)	▼
* Admin State	ID	▼
Geo State	--Select Value--	▼
* Meridian Township Range	08 0010N 0010E;08 001C	▼
Section	--Select Value--	▼
Casetype Code	--Select Value--	▼
Disposition	--Select Value--	▼

The MTRs are populated into the text box properly formatted with the Semicolon(s).

Remember:

MTR must be formatted as:

2 digits for Meridian, Space, 5 digits for Township, Space, 5 digits for Range.

For example: T1N, R1E in Idaho, would be 08 0010N 0010E.

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, NO DATA WILL BE RETURNED.

To return to the page you left in the Pub ST Serial Register Page report, [click here](#).

Appendix 2

1. To select an **MTRS**, click on the dropdown to specify the **Meridian Township Range Section**. Meridian Township Range Section drop-down lists will be limited to the Admin State and/or Geo State that you selected previously.

MTRS must be entered as:

2 digits for Meridian,Space,5 digits for Township,Space,5 digits for Range,Space,3 digits for Section For example to enter T1N, R1E Section 1 in Idaho, you would enter 08 0010N 0010E 001.

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, NO DATA WILL BE RETURNED.

There are several ways to select/enter the MTRS:

- A. The MTRS can be manually typed into the text box.

A screenshot of a web form for selecting a Meridian Township Range Section (MTRS). The form includes several dropdown menus: * System ID (set to --Select Value--), * Admin State (set to --Select Value--), * Customer begins with (set to --Select Value--), Meridian Township Range Section (set to 08 0050S 0030W 001), Meridian Township Range (set to --Select Value--), Geo State (set to --Select Value--), and Casetype Code (set to --Select Value--). A red arrow points to the Meridian Township Range Section dropdown menu.

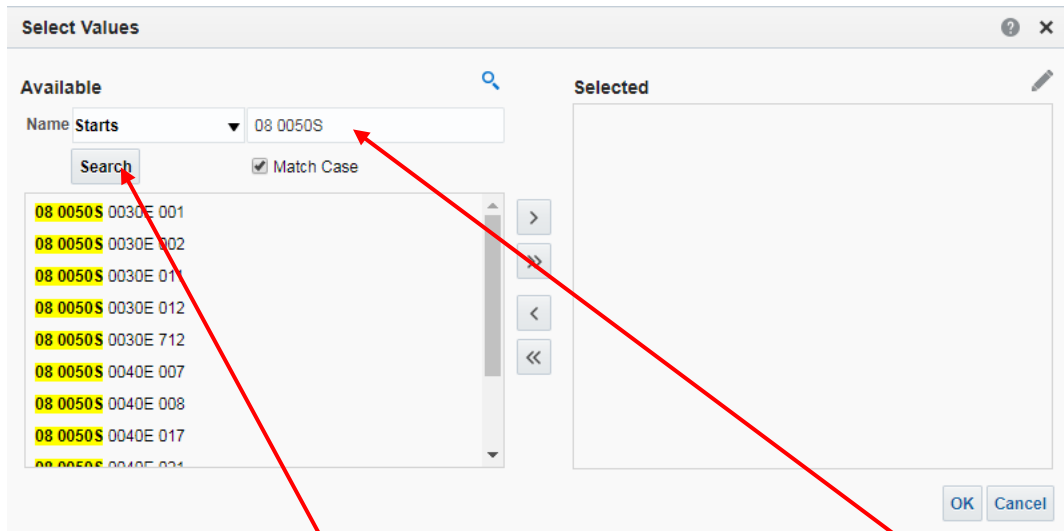
Multiple MTRSs can be entered separated by a **Semicolon** with no spaces

A screenshot of the same web form as above, but with the Meridian Township Range Section dropdown menu set to 08 0010N 0040E 013;08 0010N 00. The other dropdown menus are the same as in the previous screenshot.

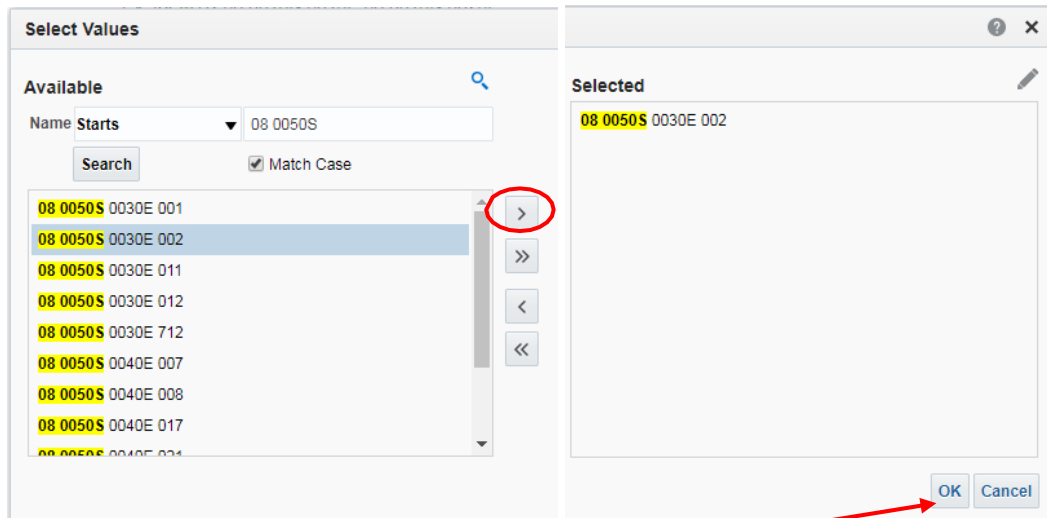
- B. The MTRS(s) can be selected from the Choice List.

A screenshot of the web form with the Meridian Township Range Section dropdown menu open, showing a list of choices. The choices are: NULL, 08 0010N 0040E 013, 08 0010N 0040E 014, 08 0010N 0040E 023, 08 0010N 0040E 024, and 08 0030S 0020E 031. The 08 0010N 0040E 013 and 08 0010N 0040E 014 options are checked. A red arrow points to the Search button at the bottom of the choice list.

If the MTRS you are looking for is not listed, click on **Search**.



Choose the operator you would like and then type in the MTRS in the **text box** to the right of the operator. Then click on **Search**. For example: Ex. **Starts** (Begins with) and **08 0050S**



Select the MTRS(s) you want and click on the **single right arrow** to move them to the **Selected** pane. Then click **OK**.

- C. The MTRS can be entered using a properly formatted pre-prepared list (without any Semicolons). This list can be a **text file**, **spreadsheet**, or **word document**. To do so:

* System ID (All Column Values) ▼

* Admin State ID ▼

* Customer begins with SIMPLOT

Meridian Township Range Section --Select Value-- ▼

Meridian Township Range ☐ NULL

Geo State ☐ 08 0010N 0040E 013

Casetype Code ☐ 08 0010N 0040E 014

Disposition ☐ 08 0010N 0040E 023

District Office ☐ 08 0010N 0040E 024

☐ 08 0010N 0040E 024

☐ 08 0030S 0020E 031

Search...

Click on **Search** in the Meridian Township Range Section choice list.

Select Values

Available

Name Starts ▼

Search ☒ Match Case

NULL

08 0010N 0040E 013

08 0010N 0040E 014

08 0010N 0040E 023

08 0010N 0040E 024

08 0030S 0020E 031

08 0030S 0040E 014

08 0030S 0040E 023

08 0040S 0020E 031

Selected

OK Cancel

Then click on the **Pencil** icon in the upper right corner..

Edit

Edit

08 0010N 0010E

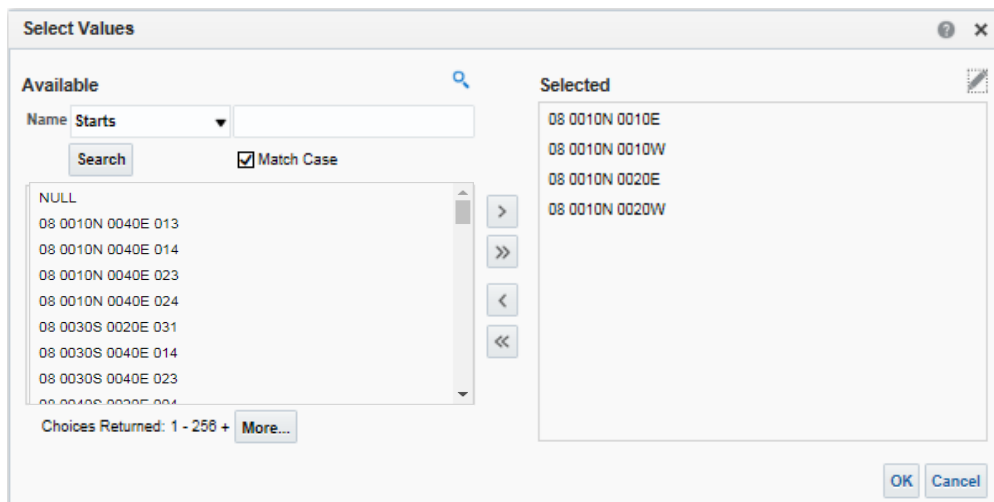
08 0010N 0010W

08 0010N 0020E

08 0010N 0020W

OK Cancel

Then you can **Copy and Paste** the list of MTRs into the Edit box and click on **OK**.



And click on **OK** again

* System ID (All Column Values) ▼

* Admin State ID ▼

* Customer begins with SIMPLOT

Meridian Township Range Section 08 0010N 0040E 013;08 0010N 00 ▼

Meridian Township Range --Select Value-- ▼

Geo State --Select Value-- ▼

Casetype Code --Select Value-- ▼

The MTRs are populated into the text box properly formatted with the Semicolon(s). Remember:

2 digits for Meridian,Space,5 digits for Township,Space,5 digits for Range,Space,3 digits for Section For example to enter T1N, R1E Section 1 in Idaho, you would enter 08 0010N 0010E 001.

ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, NO DATA WILL BE RETURNED.

To return to the page you left in the Pub ST Serial Register Page report, [click here](#).